



# Landowner request for NH Natural Heritage Bureau data

The NH Natural Heritage Bureau (NHB) maintains a database of known locations of rare species and exemplary natural communities. Landowners can request a check of the database to find out whether any known locations have been mapped on their property. An agent acting for a landowner can make this request on the landowner's behalf. However, the landowner must be aware of and approve of the request.

**The results from this "Landowner Request" cannot be used to satisfy permit or regulatory requirements,** since the results are limited to NHB records within property boundaries. To get a NHB letter for permits, use the online [DataCheck Tool](#) or a request form, both available at the [NHB Datacheck](#) page of the NHB web site.

If there is a rare species on private property, will NH Natural Heritage know about it? Probably not. Most areas of the state have never been checked for the presence of rare species. A field survey is the best way to determine their presence. We provide a list of all known rare species within one mile, as a guide to what *could* be on the property.

What does it mean if NHB does have a record on a particular property? A rare species or natural community was once observed in the vicinity and reported to NHB. The 'Year' column tells when it was last observed.

Call NHB Data Manager (271-2823) with questions regarding rare plants and exemplary natural communities, or NH Fish & Game (271-2461) with questions regarding rare animal species.

**Landowner:** Name: \_\_\_\_\_  
Mailing address: \_\_\_\_\_  
Phone number: \_\_\_\_\_  
E-mail address: \_\_\_\_\_

**Requested by:** Name: \_\_\_\_\_  
Organization: \_\_\_\_\_  
Mailing address: \_\_\_\_\_  
Phone number: \_\_\_\_\_  
E-mail address: \_\_\_\_\_

**Location of the Property** Town: \_\_\_\_\_  
Tax Map(s) & Lot #(s): \_\_\_\_\_

**A map must be provided**, with the property clearly marked. We prefer USGS topographic maps (such maps can be printed from the web, e.g., at <https://www.wildlife.state.nh.us/maps/topo.html>) or GIS shapefiles\* (NH State Plane, NAD 83). Tax maps can **only** be used if they include clearly marked road intersections.

\*If a shapefile is provided, what is the file name?: \_\_\_\_\_

*I affirm that I am authorized by the landowner(s) to make this request on their behalf and that I am authorizing NHB to release the data.*

**Name (type or print):** \_\_\_\_\_ **Date:** \_\_\_\_\_

Requests can be submitted by e-mail, fax, or mail:

E-mail: [LandOwner.Inquiry@dncr.nh.gov](mailto:LandOwner.Inquiry@dncr.nh.gov)

Fax: (603) 271-6488, Attn: Data Manager

Mail: DNCR – NHB  
NHB Landowner Requests  
172 Pembroke Rd  
Concord, NH 03301

*Please note new Agency acronym in email and mailing addresses.*

Requests will usually be processed within 5-10 business days of receipt.

Results will be returned via e-mail if an e-mail address is provided above, otherwise through the US postal service.